



Parents



Youth



Business



Media



Schools



Youth Serving Organizations



Drug-Free Communities

Local Problems Require Local Solutions

Responding to the Funding Opportunity Announcement: Helpful Information For Preparing the DFC Application



Law Enforcement



Civic/
Volunteer
Organizations



Religious/
Fraternal
Organizations



Healthcare
Professionals



State/
Local/Tribal
Government



Substance
Abuse
Organizations



Review and Selection Process

1. Must receive application on time (**March 15, 2017**)
2. Screened for **formatting, page limits** and related HHS requirements
3. Screened for **Statutory Eligibility Requirements** by ONDCP and SAMHSA
4. If eligible, go to **Peer Review** (3 reviewers per application)
5. Rank ordered (average of the 3 scores)
6. Funding decisions announced (**September 2017**)



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Substance Abuse Organizations



Other Helpful Tips

- Do **NOT** wait until the last minute to apply
- All documentation about applications will go to the person listed as the “**Business Official**”
 - Ensure that this is a person who has regular contact with the coalition
- If you do not hear from ONDCP/SAMHSA beyond the **30-day notification**, your application has been **received** and has been deemed **eligible for Independent Review Group review**
- If you get a letter from ONDCP/SAMHSA stating that your application has been deemed **ineligible**, you may follow the directions in the letter if you wish to discuss the statutory eligibility review criteria



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Electronic Submissions

- Start the online application submission **early**
 - **DO NOT** wait until the day the application is due
- 4 Registration Processes (**Appendix B**):
 - Dun & Bradstreet Data Universal Numbering System (DUNS)
 - System for Award Management (SAM)
 - Grants.gov
 - eRA Commons
- Ensure that you know the regulations for online submission, **Review Appendix B**
 - Help Desk Information can be found in **Appendix C** of the FOA.



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Electronic Submissions

- **Start Early!**
- **SAVE your confirmations**
- If you do not receive a confirmation, call the helplines immediately!
- SAMHSA **will not accept paper (back-up) copies** of an application



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Submitting Application

- Application **cannot** be faxed, hand-delivered, or emailed.
- If you qualify for and have been granted a **formal waiver** to submit a paper copy due to inadequate internet access, use an approved carrier listed in the FOA (**Appendix C**)
- Check the correct zip code for various mailing options



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For Additional Strategic Prevention Framework or Coalition Support

- **Do not call CADCA for specific FOA assistance.** Use the information on the next slide for specific FOA questions.
- Contact CADCA's National Coalition Institute **only** for technical assistance related to the Strategic Prevention Framework (SPF) or other coalition-related issues (i.e., environmental prevention strategies, etc.)

CADCA's Technical Assistance Manager

Phone: 800-54-CADCA, ext. 240

Email: training@cadca.org



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SAMHSA FOA Support

FOA/Programmatic Questions:

DFC FOA Hotline Team

240-276-1270

dfcnew@samhsa.hhs.gov

Grants Management/Finance/Budget Questions:

Odessa Crocker,
Office of Financial Resources
Division of Grants Management
SAMHSA

240-276-1400

dgm@samhsa.hhs.gov



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